

**NOTICE INVITING TENDER**

1. Item rate tenders are invited through the e-tendering portal by Manager(Electrical),(Bid Manager)(Mobile no.-9836061112) on behalf of Chief Executive Officer ,AAICLAS from the eligible contractors for the work of **"Rewinding of burnt out Roof Air Extractor Fan Motor including allied work, at NICT,NSCBI Airport, Kolkata."** at an estimated cost of Rs. 1,58,120/-with period of completion **03 (Three)** months .

The tendering details are given in <https://aaiclas-ecom.org>. Aspiring bidders may go through the tender and visit Regional Manager's Office, 2<sup>nd</sup> Floor, NICT Building, NSCBI Airport, Kolkata- 700 052 for collecting the tender papers for the above mentioned work.

**Tender fee of Rs 1120/-** (i/c GST) Non-refundable will be required to be paid offline in the form of Demand Draft from Nationalized or any scheduled Bank(but not from co-operative or Gramin Bank). The original Demand Draft against Tender fee should reach by post/courier/given in person to the concerned officials, within 3 days of the last date of bid submission or as specified in the Tender .

Document. The details of Demand Draft / any other accepted instruments, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.

1. Following 3 envelopes shall be submitted in hardcopy at Regional Manager's Office, 2<sup>nd</sup> Floor, NICT Building, NSCBI Airport, Kolkata -700 052 by the bidder as per the following schedule: -

**CRITICAL DATA SHEET**

Publishing Date on Web site	04.09.2019
Tender Document collection date	05.09.2019 from 09:30 hrs.
Clarification Start Date	05.09.2019 from 09:30 hrs.
Clarification End Date	09.09.2019 up to 11:00 hrs.
Bid Submission Start Date	05.09.2019 from 09:30 hrs.
Bid Submission End Date	09.09.2019 up to 18:00 hrs.
Last date and time of submission of original BG/Demand Draft against EMD and Tender Fee, Signed hard copy of AAICLAS Unconditional Acceptance Letter and signed Integrity Pact.	09.09.2019 from 1800 hrs.
Bid Opening Date	11.09.2019 at 1100 hrs.
Tender Fee	Rs. 1,120/- (i/c GST) Non-refundable
EMD	Rs. <b>Rs. 3,162/-</b> in the form of Demand Draft/ FDR/Bank Guarantee.



**Envelope-I: -** Containing qualifying requirements of Contractor/ Firm: -

The tenderer shall submit their application only at Hard Copy in Regional Manager's Office, 2<sup>nd</sup> floor, NICT Building, NSCBI Airport, Kolkata – 700 052

Tenderer/ Contractor are advised to follow the instruction provided in the tender.

Qualifying requirements of contractors/ firms.

- i) Agency should have Permanent Account Number (PAN).
- ii) Agency should have valid Registration on the Date of issue of Tender in appropriate class of CPWD/MES/P&T/Railways/State PWD/PSU/Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata.

**OR**

Agency should have satisfactorily completed (Phase/Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) three works, each of **Rs. 63,248/-** or two works, each of **Rs. 79,060/-** or one work of **Rs. 1,26,496/-** in single contract of similar nature i.e. Rewinding of burnt out Roof Air Extractor Fan Motor during last seven years ending on 31.03.2019 in India..

**“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”.**

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Firms showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources certificate in support of their claim for having experience of stipulated value of work.**

- iii) Should have annualized average financial turnover of **Rs. 47,436/-** against works executed during of the previous last three years ending 31st March financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- iv) Should possess (\*\*Concrete Batching Plant, Compacted Hot mix Plant, Paver etc.) documentary proof of owning and possession of required machinery and T&P shall also be submitted along with the application. If the firm can be either freehold or lease hold. In case agency do not own the required plant and machinery, an undertaking to this effect shall be provided either by purchase or lease hold basis if work is awarded to them, to be submitted along with the application and deployment shall be as per requirement at site decided by the Engineer In-Charge.

**Envelope-II: -** Technical Bid containing scanned copy of Unconditional Acceptance of AAICLAS's Tender Conditions and EMD.

Scanned copy of earnest money deposit (EMD) of value **Rs. 3,162/-** in the form of Demand Draft / FDR / Bank Guarantee as stipulated in the notice inviting tender may be submitted in “Tech Bid Folder” in Technical Bid / Attachments section of e-tendering portal along with Unconditional Acceptance of AAICLAS's Tender Conditions (Performa given in page no.164 of Tender Document).



### **Envelope-III: - The Financial Bid.**

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

2. Original EMD, hard copy of signed Unconditional Acceptance of AAICLAS's Tender Conditions to be sent to the Regional Manager, NICT Building, NSCBI Airport, Kolkata – 700 052 and should reach to Bid Manager before the date & time mentioned in CRITICAL DATA SHEET. Tender of the tenderer whose EMD and unconditional acceptance of AAICLAS's tender conditions are not received by the time of the opening of pre-qualification of tender then their tenders will be summarily rejected. Any postal delay will not be entertained..

3. Bids Opening Process is as below: -

**Envelope-I:** Containing Documents for pre-qualification bid (uploaded by the contractors / firms) shall be opened as per **CRITICAL DATA SHEET**. The intimation regarding acceptance/rejection of their bids will be intimated to the contractors/ firms through e-tendering portal.

**Envelope-II:** Technical bid opening date shall be as mentioned in **CRITICAL DATA SHEET**. (Depending on pre-qualification, any change in the date shall be intimated through CPP portal).

If any clarification is needed from the bidder about the deficiency in submitted documents in Envelop – I and Envelope –II, he will be asked to provide it in hard copy. The bidder shall submitted the requisite clarification/documents within time specified by AAICLAS, failing which tender will be liable for rejection.

**Envelope-III:** The financial bids of the contractors/firms found to be meeting the qualifying requirements and technical criteria shall be as per **CRITICAL DATA SHEET**.

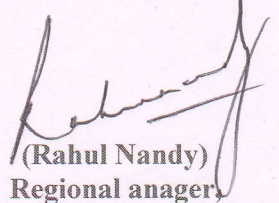
AAICLAS reserves the right to accept or reject any or all applications without assigning any reasons. AAICLAS also reserves the right to call off tender process at any stage without assigning any reason.

4. AAICLAS reserve the right to disallow issue of tender document to working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debar by any department of AAICLAS. **AAICLAS reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information/documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the firm then AAICLAS shall take the following action:**
  - a) **Forfeit the entire amount of EMD submitted by the firm.**
  - b) **The agency shall be liable for debarment from tendering in AAICLAS, apart from any other appropriate contractual/ legal action.**

Consortium /JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.



5. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
6. No Concessions to Indian Micro & Small Enterprises (MESs) units will be given as per the provisions (para-10) of public procurement policy for MESs order 2012, MSEs (Micro & Small Enterprises) registered with DIC/NSIC/KVIC/KVIB/Directorate of handicraft and handloom etc.
7. **All quoted rates shall be exclusive of GST**

  
(Rahul Nandy)  
Regional anager,  
AAICLAS, NSCBI Airport  
Kolkata-700052.