



ए ए आई कार्गो लॉजिस्टिक्स एंड एलाइड सर्विसेज कंपनी लिमिटेड
AAI CARGO LOGISTICS & ALLIED SERVICES COMPANY LIMITED

ए ए आई का सहायक कंपनी: (An AAI subsidiary)
एकीकृत विमानन माल परिसर, चेन्नई हवाई अड्डा, चेन्नई- 600 016
INTEGRATED AIR CARGO COMPLEX, CHENNAI AIRPORT, CHENNAI – 16

Date 03.05.2023

PDA BALANCE CONFIRMATION

Dear PDA Customers,

Finance Department has sent the **Balance Confirmation Letter** via E-Mail from pda.maa@aaiclas.aero to all PDA Customers to confirm the PDA Account Balance as on 31.03.2023 and for the process of signing off.

1. If letter is received on your E-Mail ID and:

a) PDA Account Balance is matched with our AAICLAS record.

Kindly visit our finance department or send your representative, along with the 2- SETS of the Balance Confirmation Letter for **Both Import Export Account Separately (i.e. PI or PX Account)** duly signed and sealed, to complete the process of signing off.

b) PDA Account Balance does not matched with our AAICLAS record.

Kindly visit our finance department or send your representative along with your workings/ statements to clear the discrepancies at earliest.

2. If letter is not received on your E-Mail ID:

Kindly visit our finance department or contact us on pda.maa@aaiclas.aero OR 44-22569740 to get your Balance Confirmation Letter to complete the process of signing off.

3. PDA Customers, who deducted TDS while making payment to AAICLAS

Kindly provide TDS Details for PY 2022-23 (AY 2023-24), if payment had been made to AAICLAS after deducting TDS.

4. Update Your Contact Details:

It is requested to ALL PDA CUSTOMERS to update your **E-Mail ID** and **Contact Details** timely to provide you with timely updates, important notifications or communications in a prompt manner.

Expecting your cooperation and support.

Yours Faithfully,

D Muralidharan
Regional Manager (Cargo)
AAICLAS, Chennai